



Community Advisory Council Minutes

May 21, 2013 at 12:00 p.m.
650 NE Holladay
Portland, OR 97232
FamilyCare Board Room

Members Present: Jan Tesch, Duane Westfall, , Beth Welty, Paul Lewis, Barbara Lombard, Deborah Westfall,

Members Absent: Chris Murphy, Kristen Burke, Laura O'Neill, Eric Owens

Staff Present: Carol Burgdorf-Lackes, Dayna Steringer, Mary Nolan

Guests/Other: Dustin Zimmerman(Oregon Health Authority), Ashley Thirstup & Melissa Henderson (Native American Youth and Family Center), Joe Acciaioli (on behalf of member Kristen Burke), Clara McGee (on behalf of member Laura O'Neill)

Council Materials Approval

The Council reviewed and approved the minutes from the April meeting.

The Council reviewed and approved the updated Council Charter. Deborah expressed concerned that consumers were not a priority in the discussions and that it appeared that FamilyCare was having more conversations with businesses. Duane was concerned that discussions were staying at a surface level and not going deep enough.

The Council reviewed the Policies & Procedures. The Council approved the updated Policies and Procedures after making one change:

- The last sentence from Member Removal paragraph was deleted.

The Council gave additional comments:

- Language about meeting notifications may be available to the public was left unchanged so that the Council can keep the choice to have closed meetings in cases as it deems necessary. Duane noted that public meetings allow for the Council to hear broader viewpoints.

- The Council discussed the possibility of alternates and asked staff to bring recommendations to a meeting later in the summer.

Council Development and Recruitment:

There have been efforts to recruit consumer members. The Council discussed the membership needs matrix. Paul requested a map of the membership of FamilyCare.

Staff agreed to provide available demographic data. Suggestions for outreach were made such as: flyers, personal letters and phone calls, postcards saying that community perspectives matter.

FamilyCare staff presented the request from the Health Share of Oregon Council that members of the FamilyCare Council join them on their subcommittee that looks specifically at the Community Health Needs Assessment and development of Community Health improvement Project. A decision was made to table this request for now as the general consensus was that schedules would not allow for additional meeting time. There was some discussion about a regular meeting between the CCO Council chairs.

Meeting Adjourned.